



Approved 4-16-14

**SCOTTSDALE PUBLIC LIBRARY BOARD
MEETING MINUTES
Mustang Library
March 19, 2014 - 3:30 p.m.**

Members Present: Halette Fealey
Laraine Rodgers
Peggy Sharp-Chamberlain, Chair
Teresa Kim Quale
Mark Shimelonis, Secretary
Doug Sydnor (arrived at 4:41pm)
Mary Wilber, Vice Chair

Staff Present: Carol Damaso, Library Director
William B. Murphy, Executive Director, Community Services
Tim Barnard, Parks & Recreation Manager
Kathy Coster, Senior Manager, Youth, Adult & Marketing Svcs
Robbin Gaebler, Senior Manager, Building Operations & Volunteer Svcs
Jennifer Mabry Ragsdale, Senior Management Analyst
Beckie Gallivan, Collection Management & Metadata Services Manager
Melissa Orr, Branch Manager Palomino & Appaloosa Libraries
Jennifer Pollock, Assistant City Attorney
Killeen Sepulveda, Administrative Secretary

CALL TO ORDER

Board Chair Sharp-Chamberlain called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

Board Member Rodgers called for a motion to approve the Minutes of the February meeting. Board Secretary Shimelonis seconded and the motion passed 6-0 (Board Member Sydnor was not present for vote).

OPEN CALL TO THE PUBLIC (ARS 38-431.02)

One member of the public made a statement about how it was hard to hear announcements over the PA system at Mustang Library.

COMMUNITY SERVICES MASTER PLAN

Tim Barnard, Parks and Recreation Manager, and two consultants from Pros Consulting presented information on the Community Services Master Plan. Board Secretary Shimelonis requested to view the upcoming survey that will be sent out to the community. Mr. Barnard stated that he would make that available to the Library Board for viewing in the near future.

Public Comment: *Citizen Bee Weatherly addressed the Library Board and stated that she and her husband use Palomino Library on a regular basis and feels that it is short sighted to close it. She also asked about the collection: would the books will be distributed among the other library branches and would that put pressure on the other branches?*

BUDGET RECOMMENDATIONS IMPACTING THE LIBRARY SYSTEM

William B. Murphy, Executive Director of Community Services, presented a budget update related to statistical information requested by the Library Board and areas of reduction in 2014-15 for the library system. The presentation included information about the potential closing of Palomino Library.

Action: Board Secretary Shimelonis called for a motion to approve the budget recommendation, which includes the closing of Palomino Library. Vice Chair Wilber seconded and the motion passed 6-0 (Board Member Sydnor absent for vote).

LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))

Library Director's Report – Carol Damaso

Library Director Damaso announced that Board Member Rodgers will travel to Washington DC with the Arizona State Librarian in May, having been selected as a citizen Library Advocate by the Maricopa County Library Council.

Library Director Damaso reported that Polaris will be implemented in June and that the Maricopa County Library District is covering the majority of the costs of this transition.

Library Director Damaso announced that Library staff are working on a new face to the Scottsdale Public Library website, and that it will come out this summer.

Library Director Damaso reported that the self-check machines will be refreshed across the entire Library system, with larger screens and better technology. The new technology will enable the self-check machines to recommend a list of titles that the customer may like, based on what they have checked out, and will also allow the customer to place holds on that list of titles using the self-check machine.

Customer Comment Report – Carol Damaso

There were no additional comments about the report.

ANNOUNCEMENTS, ISSUES FOR FUTURE DISCUSSION

Board Chair Sharp-Chamberlain spoke about her recent presentation to the Sunrise Rotary Club, reporting that it was very successful and the members were particularly interested in the information on Culture Passes. She has an upcoming presentation at Granite Reef Senior Center.

Board Member Rodgers spoke about her March visit before the Grayhawk HOA group and reported that they enjoyed the information about the Eureka Loft.

The Library Board would like more information about the Palomino collection, its size and how it will be distributed if Palomino Library is closed. This item will most likely be placed on the May agenda.

Board Member Sydnor reported that the Scottsdale Leadership tour of Appaloosa Library was very well received.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 5:03 PM.

Respectfully submitted,

Killeen Sepulveda, Administrative Secretary

Community Services Budget by Department

General Fund

Department Fund Description	Account Description	2008/09 Approved Budget	2009/10 Approved Budget	2010/11 Approved Budget	2011/12 Approved Budget	2012/13 Approved Budget	2013/14 Approved Budget	08/09-13/14 Reduction % Cha
HUMAN SERVICES - 100	Personnel Services	4,631,827	4,050,416	3,753,953	3,475,863	3,110,646	3,210,077	-1,421,750
HUMAN SERVICES - 100	Contractual Services	924,986	842,189	808,815	716,850	826,986	763,129	-161,857
HUMAN SERVICES - 100	Commodities	132,900	133,851	123,084	127,079	130,141	124,875	-8,025
HUMAN SERVICES - 100	Capital Outlays	0	0	4,389	0	0	0	0
HUMAN SERVICES - 100		5,689,713	5,026,456	4,690,241	4,319,792	4,067,773	4,098,081	-1,591,632
FTEs		78.13	63.15	63.15	59.19	55.94	55.94	-22.19
PARKS AND RECREATION - 100	Personnel Services	17,654,586	14,498,769	13,197,829	12,701,044	13,164,685	13,541,716	-4,112,870
PARKS AND RECREATION - 100	Contractual Services	6,291,890	5,617,127	5,235,709	4,189,386	4,349,083	4,482,962	-1,808,928
PARKS AND RECREATION - 100	Commodities	1,941,659	1,897,690	1,804,564	1,576,889	1,650,066	1,611,592	-330,067
PARKS AND RECREATION - 100	Capital Outlays	0	67,000	60,606	0	16,000	0	0
PARKS AND RECREATION - 100	Operating Projects	0	0	645,200	0	1,082,000	255,000	255,000
PARKS AND RECREATION - 100		25,888,135	22,080,586	20,943,908	18,467,319	20,261,834	19,891,270	-5,996,865
FTEs		295.31	274.86	271.59	249.54	249.56	249.56	-45.75
LIBRARY SYSTEMS - 100	Personnel Services	9,078,360	7,676,345	7,173,621	6,924,186	7,030,728	7,188,821	-1,889,539
LIBRARY SYSTEMS - 100	Contractual Services	945,599	873,035	850,616	753,492	776,329	784,914	-160,685
LIBRARY SYSTEMS - 100	Commodities	1,362,608	1,354,456	1,329,135	1,078,622	1,012,330	983,569	-379,039
LIBRARY SYSTEMS - 100	Capital Outlays	0	85,000	84,820	18,166	13,063	0	0
LIBRARY SYSTEMS - 100		11,386,567	9,988,836	9,438,192	8,774,466	8,832,450	8,957,304	-2,429,263
FTEs		140.78	122.80	122.80	120.30	118.30	118.30	-22.48
\$ Total		42,964,415	37,095,878	35,072,341	31,561,577	33,162,057	32,946,655	-10,017,760
FTEs		521.22	466.81	463.54	435.03	429.80	429.80	-91.42





